



## International Federation of Liberal Youth

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1

### Notice call

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**Date:** Wednesday, November 07, 2007 (Original: Friday, October 12, 2007)

**From:** Headquarters of the International Federation of Liberal Youth

**To:** IFLRYs Member Organisations

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### **Subject:** Executive Committee, 30<sup>th</sup> Extraordinary General Assembly and 60<sup>th</sup> Anniversary Event

Dear Friends,

It is my pleasure to invite you to the next meeting of the Executive Committee and to the 30th Extraordinary General Assembly to be held in Sarajevo at the Hollywood Hotel taking place between December 13-15th and is organized with the help of MLBiH- Young Liberals of Bosnia and Herzegovina.

I am also excited to invite you to celebrate IFLRYs' 60<sup>th</sup> Anniversary. IFLRY will be hosting an Alumni gala dinner on December 15<sup>th</sup>, 2007, to which all delegates of the General Assembly are invited.

Please note that prior to the EC&GA, IFLRY will be running a seminar on "Youth empowerment: learning and participating" in Sarajevo, Bosnia-Herzegovina. It is to be held December 9<sup>th</sup> to the 13<sup>th</sup>, 2007; a separate invitation with more details is enclosed. All documents can be found at <http://iflry.org/files/22/default.aspx>.

This GA will conduct the elections for the 2007-2009 IFLRY Bureau. We ask you to submit any nominations for the positions of President, Secretary General, Treasurer and Vice Presidents (4) by the 1<sup>st</sup> of November through an official letter to [office@iflry.org](mailto:office@iflry.org). Keep in mind that only Full Member Organizations are entitled to run a representative for the elections.

Moreover, we kindly ask you to send any amendments to the statutes, the rules of procedure and the manifesto by e-mail by **November 1, 2007 at midnight (London time)**. The deadline for handing in resolutions to be dealt with at the General Assembly is **November 29, 2007 at midnight (London time)**. If it is possible for you to send all proposals in more than one official language, this would be greatly appreciated. Thanks for your help!

A paper with all important deadlines and dates related to the General Assembly is included. All the important information related to the General Assembly will also be published on our web pages on the internet. Please have a look there from time to time. If you then still have any questions, comments or suggestions after reading this invitation and the enclosed documents, please do not hesitate to contact the secretariat in London or the respective Bureau member responsible for your region.

The IFLRY Bureau is looking forward to an interesting General Assembly with your participation in Sarajevo!

Jacob Rasmussen  
President  
International Federation of Liberal Youth



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<b>Description:</b> December 13-15, 2007 – Executive Committee, General Assembly, and 60 <sup>th</sup> Anniversary	
<p>Applications will be considered on a rolling basis, which means that you will not have to wait for the deadline until you get a confirmation of your participation, allowing you to take care of travel arrangements earlier than usual.</p> <p>All nominations have to state the participant's name. IFLRY will not accept blank nominations. If you have any preferences for roommates, please state it on the form.</p> <p>You will find a nomination form enclosed to this invitation. Please make as many copies of the form as you need and return them to the IFLRY secretariat by email office@iflry.org or by fax +44.207.100.8159. Please note that deadlines for submission of the nominations are:</p>	
<b>Deadlines:</b>	<b>All deadlines are by midnight, London time.</b>
<b>18 November 2007 (by midnight, London time):</b>	Nominations of participants to the seminar
<b>18 November 2007 (by midnight, London time):</b>	Nominations of delegates to GA & EC ( <b>those who need visas</b> )
<b>25 November 2007 (by midnight, London time):</b>	Nominations of delegates to GA & EC ( <b>no visa needed</b> )
<b>1 November 2007 (by midnight, London time):</b>	Submission of amendments to Statutes, Rules of Procedure and Manifesto
	Candidacy letters for Bureau elections (President, Secretary General, Treasurer and (4) Vice-Presidents)
	Applications for reduced membership fee
	Membership applications (Regional, Observer, Candidate and Full Membership)
<b>29 November 2007 (by midnight, London time):</b>	Submission of resolutions
<b>13 December 2007 (Before start of the EC meeting):</b>	Urgency resolutions



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<b>Date:</b>	<b>December 13-15, 2007</b>
<p>The arrival of participants is expected during the day of <b>December 13<sup>th</sup></b> and departure on the 16<sup>th</sup>. The Executive Committee is expected to start at 19.30 o'clock on December 13<sup>th</sup>. Accommodations will be provided from December 13 to the morning of the 16<sup>th</sup>. If additional nights are required, the cost must be covered by the participant.</p>	
<b>Costs:</b>	<b>90 EUR EC, GA only (including anniversary event) 150 EUR for Seminar, EC, GA (including anniversary event)</b>
<p>The member organisations are responsible for the payment of participation or cancellation fees of their delegates.</p> <p>This is to be paid prior to the event and by bank transfer, unless other arrangements are made with the office. The fee includes accommodations, food, a travel subsidy, and seminar events during the event. Costs <u>not</u> included are social evening events, non receipted travels, and travel within free time. Cost attributed to arrivals or departures outside the seminar time frame is on their own accord.</p> <p>The participation fee for the EC and GA will be 90 EUR. The delegates arriving on Friday December 14th only for the General Assembly will pay a participation fee reduced by 10 • . Cancellation for confirmed participants will be possible until November 30th while a cancellation fee of 50 • will be charged. For all the cancellations after that date the full participation fee will be charged. Cancellation fees will not be charged if the cancellation is due to a refusal of visa.</p> <p>The full participation fee includes accommodation from Thursday to Sunday, all breakfast and all meals on <b>Thursday</b>, Friday and Saturday, and breakfast on Sunday. Please do also note that IFLRY does not have the possibility to cover travel costs for statutory events like the Executive Committee and the General Assembly.</p>	
<b>Visas:</b>	
<p>If you require a visa, you must submit the proper information. An invitation letter will be faxed to the embassy listed on your application. The cost of the visa must be sent to the office prior to the seminar.</p> <p>Please state all applicable information for your visa on the nomination form. Please note that visa letters will only (!) be faxed, if all the above mentioned information and the fax number of the embassy are included. Please make sure that the private address given is the one stated in your passport (in case it includes an address).</p> <p>Cancellation fees will be waived if the reason for the cancellation is the refusal of a visa by Custom authorities. However, you are obliged to show us evidence of the fact that you applied on time.</p>	
<b>Notes:</b>	
<p>*All nominations must include the name of the participant, as IFLRY will not accept blank nominations.</p>	