



Minutes of Bureau meeting May 2008

Agenda - Sunday, May 4, 2008

11:300 – 13:00 Meetings/Events
13:00 – 14:00 Membership
14:00 – 15:00 Lunch
15:00 – 16:00 Policy Issues
16:00- 17:30 Financial/Administrative/Operations
17:30 – 18:00 Plan of Action
18:00 – 18:30 Any other Business

*upon arrival, Roger's presentation.

Meetings/Events

Seminar - Human Rights and Trade

Planning: Hotel booked and moving along. To accommodate the hotel, we had to move the event from Budva to Risan

Team: It was decided to add an additional person to the seminar team to help ease the work load. Thomas Leys (Jong Spirit) was added to the programme team.

Output of seminar: discussion of flyers, libel articles, promotional material, policy resolutions for the GA, articles for the website....

EC Manilla

Draft Programme - 3 days 3 nights

24 Thursday

arrival of participants (unofficial)

25 Friday (begin)

am – arrival of pax / leisure programme

pm – official programme

26 Saturday

EC official programme

27 Sunday

am – leisure programme



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pm – Bureau meeting

28 Monday

departure of participants

Theme: focus on China?

Notes:

- No pax fee but if they arrive earlier they can have a night of Thursday. There will be a Wednesday arrival for those who are part of prep team. Arrivals will be dependent on costs.
- Bureau arrives Thursday and leaves earliest Monday morning to accommodate BM.

Action point:

-Documents deadline needs to be drafted (for the bureau and Mos)

-Team for the EC needs to be designed and delegated

-Template needs to be designed for consistent BM reporting (Bart)

-Jelena will inquire with her travel agent

FULL NAME

DOB

DEPARTURES

-Invitation needs to be formalized (Paola)

Letter from President

Practical information

Nomination form

Deadlines

Global Youth Summit

-Document has been sent around to Bureau for consultation from meeting with the two Dutch young liberal organizations.

-3 and 3 from JOVD and JD and 1BM (Bart)

Finances

-travel refunds

-translations

-Funders...

-board of funders with key liberals. (Suggestions were given to Bart, to create an international board)

-LI potential involvement



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-Visa issues are always top priorities. We should be considerate of writing African parties as early as possible to ensure help with the visa procedure.

3 month time frame for participants

Action:

Provide key liberal names to help with the board to promote the event. (send to Bart)

GA 2008

South American Venue - Paola spoke with partners in South America and they are really excited to host, but no formal agreement has been reached or funding investigated beyond FNSt. Brazil is an option but there is consideration from many people if we have two statutory events outside of Europe.

European Venue - Combining the GA with the EYF seminar may be a better financial option. It must be noted that we will be reviewed by a CoE representative. Estonia and Romanians have previously mentioned an interest in hosting an future event. BM will approach these organizations to see if interest and infrastructure is still available.

Action:

-Should send out a call to MO for the 2008 GA(Bart)

EC 2009

- Do we go outside of Europe for this event in 2009?
- A call will go out later in the year to see who is interested
- Discussions will be made at LI congress in Belfast by BM representation (Senegal, Brazil, Europe, USA)

Membership

RO and MO

Discussion of YLDA's RO status in IFLRY. To be further discussed in preparation for the EC in Manila. Discussion regarding donations in kind is to be furthered.

YLDA has appointed a representative for the bureau and we will receive an official letter stating the representative.



Policy Issues

Democracy campaign

- Discussion of strategy paper drafted by Bart
- Document will set the frame for the work that IFLRY and subcommittees (should they be established) can work from.
- Potentially looking at including a media strategy designed around impact and use of celebrities. Document is to be used as a parameter of what focus and projects IFLRY is looking to focus and work on.

LGBT campaign

- Application for ECY study session was submitted to the EYF and we are hoping to receive a response for the application. Grant was submitted for spring 2009 with a preference of being held in Strasbourg.
- Should we seek to start the campaign earlier than the Study Session? We could apply for another grant from the EYF to encourage 10 people to work on the campaign.
- IFLRY would focus firstly on an international campaign and then utilize the study session to focus on how to nationally implement the international campaign.
- Application for HRE-D Grant could be used to utilize a small team to start the campaign and could consider that we apply through a national host campaign.
- Funding needs to be researched for the additional 1/3 (could be in kind) and a extra funding for the non-Europeans.

Action:

- Jelena will look into Grant HRE-D

Manifesto

Rewriting of the Manifesto and including participation from the MO

- How to being the drafting of the document, if we go by elected committee or designated team.
- Approach of how to rewrite it and update it

Action:

- Concrete potential plan for the approach.

Pool of Trainers

- Jelena sent out a document to be reviewed
- Pool of trainer should be goal specific and consist of people who have political background Looking at revamping the system so that it's more defined and more applicable.
- Consider changing the name from Trainer to Facilitators
- Consideration of using our website

Action:

- Look at how other organization run their pool of volunteer trainers



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Calls received - Training, events, external representation

- IFLRY receives many calls for such events and it is discussed of how we should deal with invitations and payments.
- Training – send the trainings events to the trainer/facilitator pool and bureau members.
- Other events: Filter via Organization or via theme or region (ASEF, NDI, FNS)
- In future look at linking topics with our MO to say what they are interested in.

Action:

Draft a list and send Sarah a list of areas of interested

LYMEC – Roger's first attendance to the BM

Roger's ideas:

- Supporting role and integrating LYMEC into the work of IFLRY
- Improve communication between the two bureaus, especially regarding calendar and objective
- Every one to two years that there be a joint bureau meeting.
- Interaction between platforms
- Statutory presences and LYMEC BM roll to submit working documents to the event.
- Exchange of priorities and deliverables
- Joint press statements
- Young Asian event have representation from LYMEC
- ALDE group – Africa Pax
- LYMEC would like to do a training session with OAYL
- Young Liberals Leaders meeting between European and Latin America

Questions raised

- publicized agenda and minutes
- Newsletters and communication tools

Division of work to be discussed

Bilateral agreement between LYMEC and IFLRY.

Financial and Administrative

Banking- Meetings have been held and Lloyds bank has offered to develop a client care relationship. After review of our needs, it seems that it may be in our best interest to keep our accounts in Belgium but to open a UK sterling account to use for salary and petty cash. Future meetings in June will be held to finalize, due to conflicts of scheduling.

Belgian bank – new system to access our online accounts. There were some problems with passwords being sent to the wrong address. Also looking at changing the signatories.

Work Permit- Work on IFLRY's work permit has been established and 'International Work Permits' has been hired to submit the paper work to the Home Office. They work on a no visa no fee



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system. The time frame will be 3 months and Sarah will have to go to Canada to pick up new permit.

Office space – LI has arranged for the copier machine to be removed May 10th. Moving into the new office ideally would be on Friday, but more realistically it will be done after the LI congress on the 18th. An ideal working environment must be attained.

Internship – SU may have found an intern to commence in July. Need to review because start date does not work with office schedule.

Plan of Action

- Looking at the Deadlines set for the bureau action plan. Not all goals are tangible for specific deadlines.
- Action plan description will be finalized to be sent to the MO and will be put into an explanatory format for MO review.
- A second survey to MO will be conducted.
- Look at a variety of manuals to share documents with trainers.

Action:

Short abstract to be mailed to Paola by Sunday, May 11, 2008.
A short abstract of what the departments are about (5-6 Sentences)

Any other Business

Reactivating some relationships with organizations such as Freedom House and NDI

Entrepreneur – Young Liberal business people

IFLRY should establish a network of young businesses.

The idea of would this be beneficial and would this make money. How much money would IFLRY have to invest in this project.

Need to look at Young Business or individuals who are Liberal and involved in businesses.

Can add to a fundraising strategy?

Action:

Jelena will follow up with further documentation regarding the topic.

- Closing of the meeting -